

10 March 1983

MEMORANDUM FOR: Deputy Director for Administration

FROM: Daniel C. King
Director of Logistics

SUBJECT: Report of Significant Logistics Activities for
Period Ending 10 March 1983

1. Progress Report on Tasks Assigned by the DCI/DDCI:

No tasks assigned during this reporting period.

2. Items or Events of Major Interest that have Occurred During the Preceding Week:

b. Merger of Registries: The Office of Logistics' (OL) Registry was merged with the Office of Communications' (OC) Registry on 3 March 1983. This combined registry is functioning very well and is expected to provide more efficient service to both OL and OC. With the anticipated move of elements of the Office of Finance (OF) into the Building, OL suggested that OF may want to consider providing additional staffing to the OL/OC Registry and have it support OF as well.

c. New Building Design: Evaluation of alternative construction concepts has led to a recommendation of a final concept. This concept was presented to senior Agency management on 9 March 1983. All design resources will now focus on the selected concept.

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25X1 d. Route 123 Improvements: At a meeting of Agency and Virginia Department of Highways and Transportation (VDH&T) representatives on 8 March 1983, VDH&T managers stated that due to directed personnel reductions, they will be unable to assume responsibility for proposed improvements. They requested that the Agency assume responsibility as part of the Headquarters expansion project. []

25X1 e. Headquarters Shower Room: As part of the semiannual maintenance procedure, all internal parts in the single lever shower controls were replaced on 3 March 1983. []

25X1 f. [] Building Renovations: Construction by Gates Hudson
25X1 to renovate the second floor, [] Building, is approximately
20 percent complete. This area will be occupied by the Commercial
Systems and Audit Division, Office of Finance upon completion
25X1 which is expected by the end of March 1983. []

3. Significant Events Anticipated During the Coming Week:

GSA/CIA Maintenance and Operation Issues: A number of significant events are in motion which, together with the associated budget implications, are of great interest to the Agency and its ability to function effectively in space presently maintained and operated by GSA.

1. On 17 March, the Weston Consultant Organization will brief the DDA on its study of the Headquarters Power Plant as it relates to continued operation by GSA or possible take over by the Agency.

25X1 2. A capabilities briefing by Allied Maintenance (who
has the [] Maintenance & Operation Contract) has
been arranged for 21 March 1983 to assess possible interest or
ability of that organization to assist the Agency in matters
25X1 of maintenance and operation in the Metropolitan Washington
Area. []

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3. Also, a visit to the new building's A&E in Detroit is scheduled by the Director of Logistics and key representatives from OL to discuss the effects of proposed new construction on continuity and reliability of utilities and existing capital investment related to that particular arena.

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Daniel C. King *for*

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